

School Notice (SN1019)

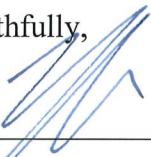
No.16

19 October 2023

Dear Graduates of 2023,

The 2023 HKDSE certificates issued by the HKEAA have been sent to our school. You could collect the certificates from 24 October to 30 November at the school office (8:30 am-4:30 pm). Please fill in the serial number of your certificate on a relevant document and sign on the appropriate space to acknowledge receipt. You should visit the HKEAA on or before 31 December for any amendments on the certificate (Please refer to the Note).

Yours faithfully,



Dr. Eddy Lee

Principal of CCC Ming Yin College

Note: According to the notice issued by the HKEAA:

1. The school should distribute the certificates to students as soon as possible and notify them to check carefully their personal data such as English/Chinese name and HKID number on the certificates. For any amendments, students have to fill in the amendment request form (obtained from the school office) and return it together with the certificate to the HKEAA on or before 31 December 2023. If students wish to authorize others to submit the application, a letter of authorization and a photocopy of the student's HKID card are needed.
2. For requests made from 1 January 2024 to 31 March 2024, the HKEAA will charge a fee of HK\$278.
3. No amendment of personal data on the certificate will be accepted after 31 March 2024.
4. Students who have lost their certificate may apply for a Statement of Results from the HKEAA. The current fee for the issue of a Statement of Results is HK\$546 per copy.
5. Please contact Ms. Or Shui Chun for any enquiry.

二零二三年十月
通告(SN1019)
校字第十六號

逕啟者：香港考試及評核局二零二三年中學文憑試證書已送達本校，凡本校二零二三年畢業生可於十月二十四日至十一月三十日(辦公時間：上午八時三十分至下午四時三十分)回校領取，並於有關文件上填寫其證書編號，然後簽收。如證書有任何錯漏，須於十二月三十一日或以前親往考試及評核局更正(詳情見附註)，為荷。

此致
二零二三年度畢業同學

中華基督教會銘賢書院校長



謹啟

二零二三年十月十九日

☆附註：

- (一) 各考生立即核對其證書上的個人資料有否錯誤。如有錯誤，考生須於本年十二月三十一日或以前將證書及已填妥的申請更正表格(請於校務處索取)交回考試及評核局辦事處處理。如委託他人辦理，受託人須呈交考生的授權書及身份證明文件副本。
- (二) 二零二四年一月一日至三月三十一日期間，考生如需更改證書上的資料，考試及評核局將收取手續費貳佰柒拾捌圓正。
- (三) 二零二四年三月三十一日後，考試及評核局將不接納上述申請。
- (四) 考生日後如遺失文憑試證書，可向考試及評核局申請發給成績證明書。申請成績證明書的費用現時為每張港幣伍佰肆拾陸圓正。
- (五) 如有任何查詢，請聯絡柯瑞真老師。