

THE CHURCH OF CHRIST IN CHINA MING YIN COLLEGE
NOTES ON APPLICATION FOR SECONDARY ONE DISCRETIONARY PLACES
2019 - 2020

A. Number of Discretionary Places

Forty-one (41)

B. Application Procedures:

- The application period is from 3 January 2019 to 17 January 2019. Application Forms will be available at the school main entrance from 8 December 2018 to 17 January 2019 during office hours (Monday to Friday: 9:00 a.m. – 5:00 p.m., Saturday: 9:00 a.m. – 12:00 noon) or can be downloaded from the school website: <http://www.cccmyc.edu.hk>.
- An applicant may apply to **NOT MORE THAN TWO** participating secondary schools, otherwise the chance of acquiring a Discretionary Place will be forfeited. The Application cannot be retrieved or cancelled once submitted. School assumes no responsibility for Application Form sent by mail or submitted after the deadline.
- The following documents should be submitted to the General Office during office hours together with a stamped self-addressed envelope with the student's name:
 - (1) EDB Application Form for S1 Discretionary Place (with School Copy, EDB Copy and Parent Copy of the Application Form intact, bearing the same Application Number).
 - (2) Completed Application Form of our school together with the **PHOTOCOPIES** of the following documents:
 - (i) Academic Report Cards (Primary 5 and 6)
 - (ii) Hong Kong Identity Card (if available) or Birth Certificate
 - (iii) Certificates or awards of outstanding performance in extra-curricular activities attained in recent 2 years

Please note that the applicant does not need to provide recommendation letters of the primary school and any submission of additional documents or alteration of information after the submission of the application and the verification of documents will not be accepted.

- Remarks
Our school was approved by EDB (previously called Education Department) in 1998 to use English as the medium of instruction. All F.1 classes are English classes. Applicants should have excellent performance in both academic results and conduct.

C. Interview Arrangement

- All applicants will be arranged for the first interview on 2 March 2019 (Saturday) morning. Change of the time allotted for the interview should be done on or before 23 January 2019 (Wednesday). Please bring along the interview letter and the supporting document (admission form of competition, school circulars etc). Late submission will not be handled.
- After the first interview, selected qualified applicants will be arranged for the second interviews in late March 2019. A written notification will be sent to each applicant whether or not he/she is selected for the second interviews.
- Selection of applicants for the second interviews will be based on the following criteria and weightings:

(1) "Academic Performance Rank Order" provided by EDB	40%
(2) School Academic Results (Primary 5 and First Term of Primary 6)	20%
(3) Performance of First Interview	20%
(4) Extra-curricular Activities, Services and Awards	20%

D. Admission Criteria and Weightings of Discretionary Places

- | | |
|--|-----|
| (1) Academic Performance and Conduct | 40% |
| (2) Performance of Second Interview | 40% |
| (3) Extra-curricular Activities, Services and Awards | 20% |

E. Release of Admission Results

- The name list of all successful applicants will be sent directly to EDB which will release the results in early July 2019. Applicants need **NOT** make enquiries to the school.

中華基督教會銘賢書院
中一自行分配學位申請須知
二零一九至二零二零年度

A. 自行分配學位數目： 41

B. 申請程序

- 申請日期為二零一九年一月三日至二零一九年一月十七日。本校之申請表格可於二零一八年十二月八日至二零一九年一月十七日於辦公時間內（星期一至五上午九時至下午五時正、星期六上午九時至中午十二時正）到本校正門詢問處索取，或於本校網頁 (<http://www.cccmyc.edu.hk>) 下載。
- 申請人只可以向**不多於兩所**參加派位的中學申請，否則其獲得自行分配學位的機會將被取消。申請表一經遞交，不可撤回或取消。郵寄或逾時遞交的申請表恕不受理。
- 請將下列文件及貼有\$2.0 郵票之回郵信封一個（信封面寫學生姓名及地址）於辦公時間內交回本校校務處。
 - (1) 由教育局發出的「中一自行分配學位申請表」（載有相同申請編號的「教育局存根」、「學校存根」及「家長存根」的三個相聯部份）。
 - (2) 已填寫之本校申請表格連同下列文件之**副本**：
 - (i) 小學五及六年級成績報告表
 - (ii) 身份証（如領有者）或出生證明文件
 - (iii) 最近兩年校內及校外活動優良記錄（證書或獎狀）申請者毋須提交小學推薦信。所有文件必須有校方或主辦機構證明。本校一經收取申請表及核對資料後，不會接受任何補充資料，敬請留意。
- 附註
本校已於一九九八年獲教育局(前教育署)批准採用英語為授課語言，所有中一班別均為英文班。申請人必須具優異成績及良好品行。

C. 面試安排

- 所有申請人均獲安排首輪面試，首輪面試將於二零一九年三月二日(星期六)上午舉行。若須更改面試時間，請於二零一九年一月二十三日（星期三）前，帶同面試通知書正本及有關證明文件（如比賽通知書、學校通告等），到本校校務處辦理，逾期恕不受理。
- 首輪面試後，經甄選合資格的申請人將獲安排次輪面試，次輪面試將於二零一九年三月下旬舉行，所有申請人將接獲書面通知是否入選次輪面試。
- 篩選作次輪面試的準則及比重如下：

(1) 教育局「學生成績次第」	40%
(2) 校內學業成績〔小五全年及小六上學期〕	20%
(3) 首輪面試表現	20%
(4) 課外活動、服務及獎項	20%

D. 自行分配學位取錄準則及比重

- | | |
|----------------|-----|
| (1) 學業成績及操作 | 40% |
| (2) 次輪面試表現 | 40% |
| (3) 課外活動、服務及獎項 | 20% |

E. 公布取錄結果

- 所有取錄學生名單將直接呈交教育局，結果將於二零一九年七月上旬公布。申請人**毋須**致電學校查詢。